

Policy Committee Meeting Minutes

Thursday, November 5, 2020

4:00 p.m.

Remote via Zoom

*(the meeting was recorded and uploaded to the Policy Committee webpage
for viewing by the public)*

Attendees: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Dwight Bonk, Alberta Pedro

The meeting was called to order at 4:03 p.m. by Chairman Peggy Kelland.

Roll Call:

Peggy Kelland, Board Member

John Lumia, Board President, Ex-officio member of the committee

Linda Rappaport Board Member

Eddy Slosower, Board Member

Dwight Bonk, Acting Superintendent & Deputy Superintendent of Human Resources

Alberta Pedro, District Clerk

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1. **Approval of Minutes** - Motion to approve the October 7 minutes. Motion by John Lumia, second by Eddy Slosower. Vote taken.
Yes: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Dwight Bonk, Alberta Pedro
Motion carried.

 2. **Tabled from Last Meeting**
 - a. **4321.4 – Independent Educational Evaluations (attorney feedback).**
The Committee received feedback from the attorney on the process for parents to request an IEE. The attorney advised that the district's current policy allows for the District to challenge a parent's request for an IEE. No changes are recommended at this time. Policy 4321.4 will be noted that it was reviewed on 11/5/20.

 - b. **4321.10 - Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities (attorney feedback, non-essential)**
The Committee received clarification from the attorney on a previous instance where the district received an unanticipated bill for tuition for a district student placed by the parent. Since this is a different situation than what is contemplated in Policy 4321.10, no changes were

recommended by the attorney. The Committee also discussed whether this policy should be retired as non-essential. It was felt that because this particular policy is in a series of policies related to students with disabilities, it was okay to maintain it in the policy manual for parent information as well as to maintain the numbering system of the manual.

Motion to keep the policy and note that it was reviewed on 11/5/20 made by Eddy Slosower, seconded by Alberta Pedro.

Yes: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Alberta Pedro

Abstain: Dr. Bonk -- Dr. Bonk will be abstaining for all future votes of the Policy Committee so as not to conflict in his new role as Acting Superintendent. He will serve in an advisory role.

Motion carried.

c. 4600 – Guidance Programs (non-essential – consider retiring)

The Policy Committee discussed retiring policy 4600 - Guidance Programs as it is non-essential.

Motion to retire Policy 4600 - Guidance Programs made by John Lumia, second by Alberta Pedro. Vote taken.

Yes: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Alberta Pedro

Motion carried.

d. Update on use of district logo/image for commercial purposes

The Policy Committee discussed that there was a need to have a process in place for the approval of the use of the district's logo/branding. Students seeking to start their own business should be applauded for their efforts and we want to encourage these endeavors within the parameters established by the district and the Board of Education in the licensed use of district images. The attorney just provided feedback to the members of the Policy Committee which they did not have time to read. Chair Kelland read the five recommendations provided by the attorney:

Recommended Steps for the District

The District should consider the following:

- 1. Determine what officially are the District's and respective school's marks.*
- 2. Confirm that the District owns the marks.*
- 3. Adopt a policy and procedure that limits the use of the marks to District/School Business and requires the authorized use via signature of a director, building principal or central administrator.*

4. *Ensure there is open competition and that the purchasing agent follows Policy 6700-R. (especially Section V(B)(1) regarding quotes). If a vendor will be given access to the mark for a purchasing purpose, the vendor will need to complete a form affirming (a) that they will only use the mark for the designated purpose; (b) will not use the mark for any other production or order; and (c) will not use the District on their website, as it may be confused as an endorsement by the District or that the vendor is an officially licensed vendor of the District.*

5. *The District may want to: (a) eliminate the use of a list being given to coaches or other extracurricular activities as it may be viewed in disregard for open competition; or (b) the District may seek vendors that agree to the appropriate use of the District's marks and then include those individuals on a list.*

Motion to table for further discussion (administration to develop regulations and possibly invite Athletic Director Kurt Jesman to the next Policy Committee meeting) made by John Lumia, second by Eddy Sloshower.

Yes: Peggy Kelland, Linda Rappaport, Eddy Sloshower, John Lumia, Alberta Pedro

Motion carried.

3. **Reopening Plan - Review of Transportation Policies**

The Policy Committee reviewed Policies 8410 - Student Transportation and 8411 - School Bus Scheduling and Routing, along with the regulation. The Policy Committee was asked to review the transportation policies to see if there were any areas that could be revised to assist with the efficiency of the bus system during COVID and the hybrid instructional model. Chair Kelland noted that the policy does not contain anything specific about 100% seating for the student body and the walking limit to a bus stop of .2 (elementary) and .5 (secondary) are part of the regulation. Education Law 3635 requires that students be provided transportation if they live more than two miles (K-8) or three miles (9-12) from school. Students can not be asked to go further than this to a school bus stop, unless the school board determines that the road where the student lives is too hazardous for school bus travel. Districts can choose to provide a higher level of service. There must be voter approval for any lesser distances and there will be no state reimbursement for distances under one and a half miles. In May 1994, the voters approved a proposition to expend funds for the transportation of students who lived less than 2 miles (elementary) and 3 miles (secondary) that are set forth by law. The regulation established the .2 and .5 distances that students must travel to a bus stop. Kindergarteners are not provided with door-to-door transportation unless they have an IEP that requires it. Kindergarteners do use community stops and we do REQUIRE a parent/guardian to be at the afternoon stop. There is NO requirement, by law or commissioner's regulations, to have a kindergarten parent/guardian at the stop -

this has been District safe practice. Students in Grades 1-3 are not required to have a parent/guardian at the stop.

The regulation has been updated to change the amount of time a student may be on a bus from 45 minutes to 60 minutes.

4. NYSSBA Policy Installment 1

Policy	Discussion
9700 - Professional Learning and Staff Development	<p>This is a policy with recommended changes from NYSSBA. Dr. Cardwell reviewed the policy changes, which is consistent with Commissioner’s regulation section 100.2(dd) which changed the term “professional development” to “professional learning” and which now requires that professional learning address culturally responsive practices.</p> <p>Motion to recommend for First Reading made by John Lumia, second by Linda Rappaport.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
<p>0000 – Mission Statement and Vision</p> <p>0105 – Equity, Inclusivity, and Diversity in Education (with regulation and exhibit)</p> <p>4000 – Student Learning Standards and Instructional Guidelines</p> <p>4511 – Textbook Selection and Adoption</p>	<p>In response to requests from school districts for sample policies that address educational equity, NYSSBA provided a few optional policies for consideration.</p> <p>Chair Kelland forwarded a copy of these policies to Dr. Cardwell who will be initiating district and building level cultural responsiveness committees. In order to give those committees time to get established, the Policy Committee will review these policies next school year.</p> <p>Policy 4511 will be submitted for First Reading with the revisions provided at the last Policy Committee meeting. Motion by Eddy Slosower, second by John Lumia.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>

4513 – Library Materials Selection	
9420 – Recruiting and Hiring	

5. **Three Year Policy Review** - Please note the following policies were also reviewed for references to “shall” to “will” and to revise “he/she” to gender neutral language, as recommended by NYSSBA.

Policy	Discussion
Honor Roll Grading Systems Homework	<p>Chair Kelland explained that these policies will be the work of district committees next year and may involve numerous discussions with stakeholders.</p> <p>Motion to table (postpone) to next school year made by Eddy Slosower, second by John Lumia.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Slosower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
4340 – Continuing Education Programs	<p>Jeff Benke is in charge of the Wappingers Continuing Education program, under the Office of Curriculum and Instruction. Suggestion for courses and offering are welcome and considered. Their office is located at the RCK Annex.</p> <p>Changes to replace “shall” with “will” and “his/her” with “their”.</p> <p>Motion for First Reading by consensus of the Policy Committee.</p>
4430 – Student Schedules and Course Loads	<p>It was noted that it was good to see that a parent’s signature is required for a student to drop a course. Students may drop a year-long course up to the 10th week of that course, and a semester course may be dropped up to the 5th week of that course.</p>

	<p>Motion to table (postpone) to next school year, with the Honor Roll, Grading Systems, and Homework policies, made by John Lumia, second by Linda Rappaport.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
4532 - School Volunteers	<p>Change to replace "shall" with "will".</p> <p>Motion to recommend for First Reading made by John Lumia, second by Linda Rappaport.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
4770 - Graduation Requirements	<p>It was suggested that perhaps in the future students be required to pass the citizenship exam as a graduation requirement. This may be an activity for Participation in Government class so students can see what is expected of a new citizen.</p> <p>Change to replace "shall" with "will".</p> <p>Motion to recommend for First Reading made by John Lumia, second by Eddy Sloslower.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
4780 - Student Teachers	<p>Changes to replace "shall" with "will" and to replace "to discover if he/she is motivated" with "to determine if they are motivated".</p> <p>Motion to recommend for First Reading made by Eddy Sloslower, second by John Lumia.</p> <p>Vote taken.</p> <p>Yes: Peggy Kelland, Linda Rappaport, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>

6. Next Meeting Date

The Policy Committee will meet on **Wednesday, December 2 at 4:00 p.m.** A formal agenda will be forthcoming. Motion to adjourn made by Eddy Sloshower, second by John Lumia.

Vote taken.

Yes: Peggy Kelland, Linda Rappaport, Eddy Sloshower, John Lumia, Alberta Pedro

Motion carried.

The meeting was adjourned at 4:40 p.m.